

Terms & Conditions Contract of Care

Name of Child/Children:

Name Of Club Attending:

Registration

In compliance with Kidz Play (UK) Ltd Ofsted Childcare Registration, we will require all children to be signed in and out of the premise by a parent/guardian/carer.

Property

I understand that Kidz Play do not accept responsibility for loss or damage to property, including school uniform, coats or water bottles, that are brought into the Club.

We also ask that children do not bring items in from home, this includes toys, mobile phones, ipods or ipads.

Any items found at the end of the session will be handed into the school office to be added to their lost property.

As a responsible parent/carer, I shall provide the appropriate clothing and protective accessories i.e. sun cream, waterproofs for all weathers.

Health Declaration

I shall not let my child attend Kidz Play if they have a temperature above normal, or show symptoms of any rash, vomiting or diarrhoea. My child will not attend Club until 24hrs/48hrs, according my child's school policy, after the first symptoms of sickness, which falls in line with Kidz Play Health & Safety Policy. Should my child become ill during the session I will be contacted by a member of staff to arrange immediate collection.

I will inform the club Supervisor if I have given my child any medication before school or the start of session.

I understand that should my child require urgent medical attention, every possible effort will be made to contact myself or partner, however if I/we cannot be contacted I/we give full permission for Kidz Play (uk) Ltd to make suitable arrangements with the emergency services to transport my child to seek medical attention along with a member of Kidz Play staff. Once medical staff arrive they will be entirely responsible for my/our child's care and treatment which may result to medical interventions that is required i.e. (urgent operations or other procedures).

Sharing Information

I agree for Kidzplay to share information regarding my child/ren's welfare with their school and other professional services if required.

I agree to keep Kidzplay informed of any changes to my child/ren's emergency contact details. I understand that failure to do so will result in a £20.00 fine being charged to me.

Closure

In the event of bad weather no charge will be made if the Club is closed. However, if your school has yet to make a decision and staff are on the premises normal charges will apply. If your child is in our care when the school makes the decision to close we will contact you immediately so you can make arrangements for your child to be collected.

Payment Declaration & Additional Fees

I agree to pay my fees before, or by the due date on my invoice. If I fail to settle my invoice in full by the due date I acknowledge that I will pay an extra £20 penalty charge.

I agree to pay for, in full, all booked sessions. Failure to do this may result in my child's/ren's place being withdrawn until all debts are paid.

Booked sessions are not interchangeable.

I will notify you four weeks in advanced of any/all booked sessions that I wish to cancel. By not doing so will result in full session charges.

If I give at least 2 weeks' notice for a booked holiday, I will be granted a discount of 50% for my booked sessions during that period.

School residential trips will also be granted a 50% discount in order to secure my child's place. I agree that it is my responsibility to notify the club Supervisor of these dates, failure to do so will result in full costs being charged.

I understand that if I am late collecting my child/ren after the advertised closure time of Kidz Club I will be charged a £5.00 late fine plus extra costs of £1.00 for every additional minute, per child. This charge maybe wavered in exceptional circumstances. However, should I be unavoidably delayed I will do my best to inform the Club. I understand that two members of staff will be required to stay with my child/ren until I, or a nominated contact can arrive. I understand that this will only be accepted on rare occasions.

Failure to notify the Supervisor of my child/ren not attending Club will result in a fine of £10.00 per child being charged to me.

Breakfast and After School Clubs are subject to a yearly price increase, which I agree to pay. This increase will be on our newsletters and shown on our website prior to the increase taking place.

Should I require additional copies of invoices or a statement to present to HMRC for tax credit purposes or for personal records, I agree to pay administration fees of £25.00.

As a casual booker I agree to pay for each session, either prior or on the day of attendance. Failing to do so will result in an invoice being produced with an additional admin charge of £5.00.

Payments can be made either by vouchers, BACS, by phoning head office and giving my bank card details or online via the Kidzplay website.

I have received a copy of Kidz Play parents pack, completed and returned my registration form with contact numbers. I agree to make known to the Supervisor any changes or information relating to my child/ren.

I will abide by the Policies and Procedures of Kidz Play (uk) Ltd.

Signed **Date.....**

Please Print Name